

Town of Sun Prairie
Resolution 8-11-2014
 Amended 11/13/23
Fees for Service, Licenses and Equipment Hire

WHEREAS: The Town Board of the Town of Sun Prairie periodically reviews the fees for use of Town property. It is their policy to use the most current DOT Equipment Fee Rates.

THEREFORE BE IT RESOLVED: that the following fees as an example reflect the rate established by DOT effective August 2022. Fees will reflect the current DOT rate at the time of service.

Front End Loaders **Pickup Truck**
7 cu. yd Dump Truck **Tractor/Mower**
 (All charges for equipment include time of departure and return to Town Garage.)

Photocopies:	Black & White:	no charge for first 20 copies to resident; 20 cents/page after 20 copies for residents. 20 cents/page for non-residents.
	Color copies:	\$1.00 per copy
Flash Drive		\$10.00 each
Non-Sufficient Funds Fee		\$33.00/check

Research Fees by Office Staff -

1. There will be no charge for the 1st hour of a request by the property owner for information about their property.
2. \$25.00 per hour for costs associated with locating property information after 1st hour.
3. \$40.00 per parcel for information by title clearing companies.

<u>Licenses</u>	<u>Current</u>	<u>Max allowed by state</u>
Class "A" Beer	\$100.00	off premises consumption
Class "B" Beer	\$100.00	\$100.00 on or off premises
"Class A" Liquor	\$350.00	\$500.00 off premises
"Class B" Liquor	\$400.00	\$500.00 on or off premises
Reserve "Class B" Liquor	\$10,000.00	
Tobacco License	\$100.00	\$100.00
Operator License	\$25.00	
Provisional License	\$15.00	

<u>Dog License:</u>	Neutered/Spayed	\$20.00
	Males/Females	\$30.00
	Kennel Fees (1 – 12 dogs)	\$90.00
	(over 12 dogs)	\$20.00/\$30.00 ea. individual add'l dog

<u>Hall Rental</u>	Town Resident, Property Owners	\$75.00/day - Cash
	Town Resident commercial/business use	\$100.00/day - Cash
	All Renters	\$400.00 Cash – Ref. Deposit
	Youth Groups (4-H, scouts, etc.)	no charge
	Government groups (extension office, drainage dist., school district, plan commission, park committee, cemetery association, insurance co., etc.)	no charge

Rate of Reimbursement for Mileage to automatically coincide with the Internal Revenue Service standard mileage rates in computing the costs of operating an automobile for business expense purposes.

Reimbursement for fire calls on town highways (Chapter 60.557 (1)) \$500.00

Other Town Fees:

Conditional Use Permit Request	\$225.00
Design Review Fee	\$250.00
Driveway Permit, residential	\$50.00
Escrow for Conditional Use Permits	Varies
Escrow by Developer to guarantee payment for engineering, inspection and attorney fees	\$2,500.00 plus 100.00/lot
Escrow for Occupancy Bond	\$500.00
Escrow for Road Damage during Construction (new, remodel, landscaping)	\$3,000.00
Final Certified Survey Map Review by Clerk	\$100.00
Land Use Permit	\$50.00
Park Fee on newly created lots, per Park Ordinance 2008-1	\$2,000.00/lot
Permit to Construct, Boring in any Form, Maintain or Repair Utilities within Highway Right-of-Way	\$150.00
Preliminary Plans	\$50.00
Preliminary Plat Approval	\$300.00 plus \$100.00 for ea. lot
Rezone Petition	\$300.00
Rezone out of Compliance (Conditional Use, Land Use & Rezone Petition)	Double the Fee
Road Weight Permit	No Charge
No	
Updating Maps at Capital Area Regional Planning	\$50.00
Variance	\$100.00

Adopted this 13th day of November, 2023 at a Regular Meeting of the Sun Prairie Town Board. Effective November 13, 2023.

Lyle Updike, Chairman

Doug Yelk, Supervisor

Joe Seltzner, Supervisor

I, Kay Weisensel, Deputy Clerk of the Town of Sun Prairie, do hereby certify that the above resolution was adopted in a lawful meeting of the Town Board on November 13, 2023.

Kay Weisensel, Deputy Clerk Town of Sun Prairie

