

**TOWN OF SUN PRAIRIE**  
**Regular Town Board Meeting**  
**August 5, 2024**

**Call to Order:** Chairman L Updike called the board meeting to order at 4:00 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor D Yelk, Supervisor J Seltzner, Clerk R Wiedenbeck, and Patrolman J Schuster were present. Guests: Scott Foley, Building Contractor for the Brantner's, Christopher & Angela Branter, and John Bailey. Absent: Treasurer K Weisensel.

**Statement of Public Notice:** Record in the minutes that the notice of this meeting was posted on the Town bulletin board located at the Town Hall and the Town's Official Website on August 1, 2024.

**Pledge of Allegiance:** Patrolman J Schuster led the pledge.

**Approve Minutes of Prior Meeting:** Supervisor D Yelk motioned to approve minutes from 7-22-24. Supervisor J Seltzner seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

**Presentation from the Public:** None.

**Consider and Take Action:** Discuss SAFEbuilts' Open Building Permits. Scott Foley, Building Contractor for Angela and Christopher Branter complained he is having a difficult time in getting Safebuilt to perform the required inspections needed. Scott has been in contact with Safebuilt, but has gotten very little response to his complaint. Supervisor D Yelk stated that the Town will do a complaint with DSPS.

**Consider and Take Action:** Discuss the CSM for John Bailey, 4787 Garden Court. John built a garage without obtaining any permits and it is located in the Town right-of-way. This was discussed. The Town board is requiring John Bailey to work with our new building inspector from GEC, to determine exactly what needs to be done to bring him in compliance. No action was taken.

**Consider and Take Action:** Approve Operators' License for Andrea M Koch for Crossroads BP. Supervisor J Seltzner motioned to approve above Operators' License. Supervisor D Yelk seconded. Aye votes: L Updike, D Yelk, J Seltzer. Nay votes: None. Motion carries.

**Consider and Take Action:** Approve Operators' License for Ted J. Gement for new bar/grill establishment in the Township. Supervisor J Seltzner motioned to approve above Operators' License. Supervisor D Yelk seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

**Consider and Take Action:** Approve the CSM for Adam Rademacher for Parcel #0811-281-8400-2, located at 5239 Town Hall Dr. Adam is creating 2 new residential lots on this parcel. Supervisor J Seltzner motioned to approve above CSM. Supervisor D Yelk seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

**Road Report:** Patrolman J Schuster reported they have most of the mowing done, and they have started shouldering.

**Committee Updates:**

**EMS:** Still working on collecting outstanding debts.

**Parks:** Nothing to report.

**Fire:** Nothing to report.

**Town Zoning:** Nothing to report.

**Planning Commission:** Nothing to report.

**Assessor:** Nothing to report.

**Audit and Pay Bills:** Supervisor D Yelk motioned to approve bills as presented. Supervisor J Seltzner seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

**Old Business/New Business:** Supervisor D Yelk reported that himself, Clerk R Wiedenbeck, and Treasurer K Weisensel took a tour at Pellitteri. It was a very informative tour.-----

**Consider and Take Action:** Discuss the 2024 Town of Sun Prairie Budget. This was discussed, but no action was taken.

**Correspondence:** None

**Items for next meeting agenda:** Employee Manual – Vacation & Sick Leave Review, 2024 Budget Review.

**Set Next Meeting Date:** The next town board meetings is August 26, 2024 at 4:00 p.m.

**Adjournment:** Supervisor D Yelk motioned to adjourn the meeting. Meeting adjourned at 5:52 p.m.

Rhonda Wiedenbeck, Clerk  
Town of Sun Prairie