

**TOWN OF SUN PRAIRIE
REGULAR TOWN BOARD MEETING
Followed the Special Electors Meeting
November 11, 2024**

Call to Order: Chairman, Lyle Updike called the meeting to order at 8:03 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor D Yelk, Supervisor J Seltzner, Clerk R Wiedenbeck, Treasurer K Weisensel, Patrolman J Schuster were present. Residents JoAnn Ramsfield, Kaylie Fritz, Rose Marie Price, Amie Hoag, Corinne Yorks, Marjorie Kriel, and Adam Weisensel was also present. Guests: Chris Casson from Birrenkott, Michael Schuster.

Statement of Public Notice: October 24, 2024 and November 7, 2024.

Approve Minutes from Prior Meeting: Supervisor J Supervisor motioned to approve minutes from 10-28-24. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Presentation of the Public: None.

Consider and Take Action: Amendments to proposed 2025 Town Budget. No amendments were needed.

Consider and Take Action: Approve & Adopt the 2025 Town Budget. Supervisor D Yelk made a motion to approve the 2025 Town Budget, seconded by Supervisor J Seltzner. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

Consider and Take Action: Approve the 2024 Municipal Levy Limit Worksheet. Supervisor D Yelk made a motion to approve the 2024 Municipal Levy Limit Worksheet. Supervisor J Seltzner seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

Consider and Take Action: Approve CSM for Jace & Kaylie Fritz at 4952 Thorson Rd. Supervisor D Yelk motioned to approved Certified Survey Map with the addition of our neighboring use language. Supervisor J Seltzner seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

Consider and Take Action: To Approve the request from Marjorie Kriel, to rezone Parcel #0811-094-9360-6, 2.50 acres, currently zoned A-1(EX) (Exclusive Agriculture), located at 2440 Bailey Rd. Marjorie would like to create 3 buildable lots on Parcel #0811-094-9340-0 and rezone this parcel to SFR (Single Family Residence) and also rezone Parcel #0811-094-9360-6 to SFR (Single Family Residence). Supervisor D Yelk motioned to rezone 4.02 acres at 2440 Bailey Road to create 3 additional buildable lots as presented on “Certified Survey Map” provided to the Town Board with the understanding that Lens Road will be vacated in the near future and a shared driveway Maintenance agreement would be required after the vacation of Lens Road. Supervisor J Seltzner seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

Consider and Take Action: Approve the CSM for Marjorie Kriel at 2440 Bailey Rd. Supervisor D Yelk motioned to approve CSM presented for 2440 Bailey Road, noting that the notation on the CSM states that Lens Road to be vacated by the Town per separate document. Supervisor J Seltzner seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

Consider and Take Action: Approve the Lis Pendens to abandon the following roads in the Town of Sun Prairie:

***Bedner Road:** Supervisor J Seltzner moved to approve the Lis Pendens to abandon Bedner Road in the Town of Sun Prairie. Supervisor D Yelk seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

***Poplar Ridge Way:** Supervisor J Seltzner moved to approve the Lis Pendens to abandon Poplar Ridge Way in the Town of Sun Prairie. Supervisor D Yelk seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

***Suchomel Road:** Supervisor J Seltzner moved to approve the Lis Pendens to abandon Suchomel Road in the Town of Sun Prairie. Supervisor D Yelk seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

***Weisensel Road:** Supervisor J Seltzner moved to approve the Lis Pendens to abandon Weisensel Road in the Town of Sun Prairie. Supervisor D Yelk seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

***Whispering Pines Road:** Supervisor J Seltzner moved to approve the Lis Pendens to abandon Whispering Pines Road in the Town of Sun Prairie. Supervisor D Yelk seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

Road Report: Patrolman J Schuster reported he is starting to get the equipment ready, winterizing for winter, shouldering when the gravel is dry enough, and mowing ditches as soon as the crops come off.

Committee Updates:

- a. **EMS:** Meeting next Tuesday, November 19, 2024.
- b. **Parks:** 3 new picnic tables were donated from the City of Sun Prairie to Generations Park. The Town Board sent out a Thank you letter.
- c. **Fire:** Received the latest contract back from the attorney that was reviewing it and sent it with updates back to the City of Sun Prairie. Special Note: Town of Bristol lost Jerry Derr, the Town Chairman, also the President of NEDCFU, which the Town of Sun Prairie is also a member of. He was also part of the Wisconsin Towns Association.
- d. **Town Zoning:** Had appeals board for the 6 Towns, had one request to review.
- e. **Planning Commission:** Received an email from Sean Higgins from CARPC, he provided the Town of Sun Prairie a quote showing cost to have their staff do the Comprehensive rezone. It would be \$3600 estimated, for the easy ones and additional \$4,000 to \$16,000 for the tough ones. Supervisor D Yelk told Sean that the Town of Sun Prairie would be handling most of the rezones then. The Town will still need to work with Sean at CARPC to determine the correct process. Special Note: Mary Dussling, building inspector with General Engineering Company (GEC) passed away on 11-5-2024.

Audit and Pay Bills: Supervisor J Seltzner motioned to approve bills as presented. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Old Business/New Business:

Patrolman J Schuster reported he received the contract for Bailey Road reconstruction. Chairman L Updike to review contract and let him know. Needs to be returned by November 30th, 2024.

Items for next agenda: None.

Set Next Meeting Date/Adjournment: The next town board meeting will be November 25, 2024 at 4:00 p.m. Supervisor D Yelk motioned to adjourn the meeting. Meeting adjourned at 9:00 p.m.

Correctly Attested,

Rhonda Wiedenbeck, Town Clerk